



OFFICIAL

MINUTES

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W.C. Walker Senior Center
505 Sunset Avenue, Shafter, CA 93263

October 8, 2024

1. CALL TO ORDER:

Chair Salinas called the Regular Board Meeting of the Shafter Recreation & Park District (SRPD) to order at 6:05 pm.

2. FLAG SALUTE AND INVOCATION:

Mr. S. Garcia led the flag salute and Mr. Jimenez gave the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Gary Rodríguez
Cristina Camacho
Nelson Salinas

BOARD MEMBERS ABSENT

Amando Chávez
Fortino Valdivia

4. POSTING OF THE AGENDA:

The agenda was posted on Friday, October 4th, 2024, at 6:00 pm.

5. PUBLIC COMMENTS:

No public comments.

6. CONSENT AGENDA:

Director Rodriguez **MOVED** to approve the Consent Agenda except for Items B and C, and Chair Salinas **SECONDED**.

AYES 3 (Rodríguez, Camacho, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

7. STAFF AND CONSULTANT PRESENTATIONS:

District Manager Jimenez reported that on September 30th, he attended the welcome event for new City Manager Lance Lippincott. He had meetings with Ordiz & Melby and/or Columbo Construction on October 1st, 3rd, and 7th. He also participated in the Coffee with a Cop event on October 2nd. He noted that SRPD Fun Zone staff will be supporting the National Night Out on October 8th, Trunk or Treat in Gossamer Grove on the 26th and the Harvest Festival on the 30th. Shafter Striders have meets scheduled at

Allensworth on October 12th, at Rio Bravo-Greeley on the 19th and at McFarland on the 26th. On November 2nd, SRPD will again be hosting the Kern County Cross-Country Championship starting at 10:00 am. SRPD is sending staff for training at the CSDA Board Secretary Conference from October 21st through the 23rd. He and Brandi Root will be participating in the College and Career Fair at Richland Jr. High on October 25th. The most important SRPD event this month will be the long-awaited groundbreaking for the Community Sports Complex on October 24th and staff is working hard to prepare for this important day.

He noted that the Marketing & Fundraising Coordinator position is listed on LinkedIn, Indeed and ZipRecruiter and that preparation and staff recruitment for the upcoming Basketball season are underway. He also referred to the list of new hires for the Soccer season.

Program Coordinator Garcia noted that we are at the halfway point of the soccer season and that 14u exhibition games against Wasco Recreation and Park District were held. The end of season tournament is scheduled for October 19th and the All-Star games, which will include teams from surrounding towns, will take place on the 26th. He reviewed the Shafter Strider's cross-country meet schedule.

Mr. Garcia announced a new program for Thanksgiving Week, the Grateful Games Sports Camp, a three-day sports camp at Community Park in Gossamer Grove. Scheduled for November 25th-27th from 9:00 am to 12:00 noon, each day will emphasize different sports and promote community connection and physical activity. He also shared key dates for the upcoming Basketball season, including registration from October 28th through December 6th, evaluation dates on December 12th, 14th and 16th with practices beginning January 4th and the last game scheduled for March 15th.

Director Chávez arrived at 6:12

746 Foundation: No updates.

Grant Writer Garcia reported on City plan approval and noted that the current hold-up is the need for final building plans from Romtec. He also noted reported project changes that will increase Romtec's total price, including the fact that exterior paint was not included on the bid, nor was the need for steel bathroom facilities. There were also changes to the Concessions building. The changes represent an increase of approximately \$94,000. They are reviewing the matter, so Romtec will provide a final report of the cost changes soon. He also noted that we needed to select a color for the door frames and rollup doors for the storage and concessions buildings with the board agreeing on brown.

8. OLD BUSINESS

A. CSC CONSTRUCTION MANAGER – INFORMATION/ACTION ITEM

Mr. Jimenez presented Louis Vargas, Vice President of Project Development for Colombo Construction and Mr. Vargas presented the team members that will be supporting the construction of the CSC. Ryan Altergott, Colombo President and CEO, was unable to attend, but Mr. Vargas introduced Ralph Burnette, Project Manager,

Nick Tigner, Estimator, and Brandon Lencioni, General Superintendent, to the Board. Mr. Vargas also presented information on key activities in the next 30 days. **NO ACTION TAKEN.**

B. GROUNDBREAKING – INFORMATION/ACTION ITEM

The Board, with input from Colombo, clarified plans for groundbreaking. Colombo will provide signage and equipment for the groundbreaking (hard hats, shovels, etc.) and Mr. Vargas will direct the groundbreaking portion of the event. **NO ACTION TAKEN.**

C. MARKETING COORDINATOR POSITION – INFORMATION/ACTION ITEM

Mr. Jimenez noted that SRPD has received at least two dozen applications. Mr. Salinas appointed an Ad Hoc Committee consisting of Gary Rodriguez and Cristina Camacho to review and determine the best candidates for the first round of interviews. **NO ACTION TAKEN.**

D. MASCOT UPDATE – INFORMATION/ACTION ITEM

Staff member Angel Serrano updated the board on the final choices for the mascot. After discussion, Director Camacho **MOVED** to purchase the mascot represented as Cadet #4 from the options presented from PromoBears for an amount not to exceed \$6000. Director Chavez **SECONDED** the motion.

AYES 4 (Rodríguez, Chávez, Camacho, Salinas)

NAYS 0

ABSENT 1

ABSTAIN 0

MOTION CARRIED

E. DISTRICT MANAGER CONTRACT – INFORMATION/ACTION ITEM

Discussion of details for District Manager's upcoming evaluation/ employment contract deferred for Executive Session. (Gov. Code 54957(b)(1)).

9. NEW BUSINESS

A. BUDGET VS ACTUALS REPORTS – INFORMATION/ACTION ITEM

Ms. Chambers presented the Budget vs. Actuals reports for fiscal year 2023-24 and the first quarter of fiscal year 2024-25. **NO ACTION TAKEN.**

B. SPORTS PROGRAM SUSTAINABILITY FOR 2025 – INFORMATION/ACTION ITEM

Mr. Jimenez spoke about the need to increase program revenues either through an increase of registration fees and/or admissions fees for 2025 SRPD sports programs and proposed a new fee schedule of \$75 for early-bird registrations, \$85 for regular registrations and \$90 for last minute registrations with a \$10 surcharge on all out-of-district registrations. Director Camacho **MOVED** to approve the new fee schedule and Director Chavez **SECONDED**.

AYES 4 (Rodríguez, Chávez, Camacho, Salinas)

NAYS 0

ABSENT 1

ABSTAIN 0

MOTION CARRIED

C. STREAMLINE UPDATE – INFORMATION/ACTION ITEM

Mr. Serrano shared updates on the new Streamline plan which will help SRPD comply with increasingly strict ADA compliance regulations, which begin January of 2025. There are three levels of service with corresponding monthly fees: Compliance Basics for \$140, Community Pro for \$185, which includes email marketing tools, and Operations Pro for \$360, with additional features. Our current rate is \$100/month. He noted that Streamline will install the new software immediately, but that new pricing will not begin until January 2025. After discussion, Director Camacho **MOVED** to approve Community Pro software for \$185/month and Director Chavez

SECONDED.

AYES 4 (Rodríguez, Chávez, Camacho, Salinas)

NAYS 0

ABSENT 1

ABSTAIN 0

MOTION CARRIED

D. FY23-24 AUDIT – INFORMATION/ACTION ITEM

Mr. Jimenez presented a letter of intent from Brown & Armstrong to conduct the SRPD audit beginning November 4th.

10. STANDING COMMITTEE REPORTS:

Standing Committee Reports waived.

11. BOARD MEMBER REPORTS:

Director Camacho commented that it was best practice to receive Budget vs. Actuals at least quarterly.

12. FUTURE AGENDA ITEMS

13. EXECUTIVE SESSION:

The Board entered closed session to discuss the District Manager's Annual Evaluation/Contract (Gov. Code 54957(b)(1)) at 9:05 pm.

The Board returned from closed session at 10:30 pm. **NO ACTION TAKEN.**

14. ADJOURNMENT:

Chair Salinas adjourned the meeting at 10:31 pm