



OFFICIAL

MINUTES

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W.C. Walker Senior Center
505 Sunset Avenue, Shafter, CA 93263

November 12, 2024

1. CALL TO ORDER:

Chair Salinas called the Regular Board Meeting of the Shafter Recreation & Park District (SRPD) to order at 6:03 pm.

2. FLAG SALUTE AND INVOCATION:

Chair Salinas led the flag salute and Mr. Jimenez gave the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Amando Chávez
Cristina Camacho
Fortino Valdivia
Nelson Salinas

BOARD MEMBERS ABSENT

Gary Rodríguez

4. POSTING OF THE AGENDA:

The agenda was posted on Friday, November 8th, 2024, at 6:00 pm.

5. PUBLIC COMMENTS:

No public comments.

6. CONSENT AGENDA:

Director Camacho **MOVED** to approve the Consent Agenda except for Items D, and Co-Chair Valdivia **SECONDED**.

AYES 4 (Chávez, Camacho, Valdivia, Salinas)

NAYS 0

ABSENT 1

ABSTAIN 0

MOTION CARRIED

7. STAFF AND CONSULTANT PRESENTATIONS:

DISTRICT MANAGER: Mr. Jimenez reported that the one hundred available Thankful Thursday registrations were claimed in the first few hours of sign-ups on Friday, November 1st, with an additional fifty families on the waiting list by the following Tuesday. He attended the Pitch-Hit-Run Finals at Dodger Stadium with Skylar Garcia and shared his excitement at standing on the same field where the Dodger's grand slam

closed out the 2024 World Series. He met with the Fasttrip owner, who is a potential CSC naming rights sponsor and mentioned that the Shafter Kiwanis are also planning to sponsor. Mr. reported on SRPD's successful 2024 Kern County Cross-Country Championship. He encouraged the Board to attend the Wonderful Company community development meeting on November 14th at Tin Cup. He noted that six staff members attended a professional development session focusing on field and park maintenance with CPRS District 15 in Bakersfield on November 6th. He has also been conducting interviews along with Director Camacho for the Marketing Coordinator position, meeting with the Colours taskforce about SRPD's participation (Colours Run, Cornhole Tournament and activities for kids from our Fun Zone team). Upcoming events include the 746 Sports Foundation meeting, Thankful Thursday and attending the Shafter High School Baseball team ring ceremony. Mr. Jimenez also noted that he will be on vacation December 2-4 and that he is looking forward to the December 6th Christmas Parade and the SRPD Christmas celebration on December 13th.

PROGRAM COORDINATOR: Mr. S. Garcia reported on the updated registration rates for 2025 Youth Basketball and noted that 216 participants were already signed up which is on track to exceed last year's registration numbers. He informed the board that he received a donation from our Flag Football uniform supplier of shorts so 2025 participants will receive a full uniform with jersey and shorts. The Grateful Games was added as a new event this year consisting of 3 morning sessions at Community Park in Gossamer Grove during Thanksgiving school break where kids can build on skills in different sports. He noted that community feedback indicates that people want camps held in central Shafter as well, so he will be looking to add additional sports camps going forward.

746 SPORTS FOUNDATION: The Foundation survey continues to be pushed on social media with an additional twenty responses coming in. Most responses focus on youth programs and the development of new programs. The Foundation also met with representatives of the Mexican Colony and is working on registration scholarships and waiting to hear about grant awards.

CONSULTANT: Mr. G. Garcia began with congratulations to all who participating in the groundbreaking and noted that it made an incredible impression on the media and the Shafter community. He noted that he just submitted a \$1.9M advance request for the Romtec contract as well as a reimbursement billing for expenses from the first half of 2024. He mentioned the CM contract and Romtec change orders but left the details for discussion on the appropriate agenda items. He reviewed a meeting with Musco and noted that the contract was broken into two parts—fabrication and installation—at \$1.5M each. Mr. Garcia reported that the final documentation for the second LWCF grant was completed, and we could expect the contract by December 1st. He noted that CSC Phase 1 bidding has not taken place, allowing us to combine Phase 1 and Phase 2 on certain bids, which will generate cost savings. He mentioned the need to select an architectural and design firm for Phase 2. He noted that our CARES grant was approved but we are waiting for final federal and county approval. The additional biological study required by the federal government was completed and accepted. He added that he was working with

HUD for the WCW solar and parking lot renewal project noting that a federal profile was set up for the submission of documentation. The funding process there is a 5-phase cycle with a duration of 4-5 weeks per cycle. He added that we are still waiting to hear about our 2025 grant request to The Wonderful Company (TWC) for Park Takeovers but added that TWC has already advanced the first payment of \$500K for the CSC. He asked for Board feedback. Director Camacho noted that since his report includes so many crucial details, a physical report included in the Board packets would be extremely useful.

8. OLD BUSINESS

A. CONSTRUCTION MANAGER CONTRACT – **INFORMATION/ACTION ITEM**

Mr. Jimenez and Mr. G. Garcia reviewed the concerns our lawyers have raised about the Construction Manager Contract and the clauses that can be included to address these issues. After discussion, the Board chose to table the item until they can review the contract in its final form with all corrections or additions included. **NO ACTION TAKEN.**

B. ROMTEC BUILDINGS CHANGE ORDERS – **INFORMATION/ACTION ITEM**

Mr. Jimenez and Mr. G. Garcia reviewed the building change orders from Romtec including CO#1—Concession extend wall, add GFCI outlet Office, added receptacle Concessions kitchen, Storage Room Door Swing \$5,591, CO #2 Stainless steel fixtures all buildings \$12,784.37, CO #3 Paint all four (4) buildings increase \$75,713.92. The total increase for all three change orders would be \$94,089.27. The Board discussed the costs and the potential for painting the buildings as a community involvement event and seeking out a donor for the paint to keep costs down. Director Camacho **MOVED** that CO#1 and CO#2 be approved for a total increased cost of \$18,375.37 and that the buildings be painted by community members with the supervision of painting professionals. Director Chávez **SECONDED** the motion. AYES 4 (Chávez, Camacho, Valdivia, Salinas)

NAYS 0

ABSENT 1

ABSTAIN 0

MOTION CARRIED

C. DISTRICT MANAGER CONTRACT – **INFORMATION/ACTION ITEM**

Tabled for discussion at a future meeting. (Gov. Code 54957(b)(1)) **NO ACTION TAKEN.**

9. NEW BUSINESS

A. HOLIDAY CELEBRATION – **INFORMATION/ACTION ITEM**

Mr. Jimenez noted that Friday, December 13th, could be calendared for the holiday celebration for staff, board members and key volunteers. Catering and potential activities were discussed. **NO ACTION TAKEN.**

B. COMMUNITY FEEDBACK PRESENTATION – INFORMATION/ACTION ITEM

Mr. Jimenez presented the 2024 customer survey results to date. Director Camacho asked how issues raised are corrected. She noted that comments were overall extremely positive, but also reviewed issues raised such as assuring all team members get play time, concerns with officiating, confirming that all music played at events is family friendly, that staff wear SRPD gear so they are easily identified for patrons who have concerns or questions and considering mailers for community members whose children attend other schools and may not receive flyers. The Board continued with a discussion of communicating SRPD-specific rules for each sport to staff officials, coaches and parents and encouraging coaches to hold a parent's meeting at the first practice for improved communications. **NO ACTION TAKEN.**

10. STANDING COMMITTEE REPORTS:

PROGRAMS: Scheduled to meet this week.

PERSONNEL: Will set a meeting to discuss staff dress code and other issues.

FACILITY ACQUISITION AND DEVELOPMENT: Have not met.

BUDGET AND FINANCE: Have not met.

SAFETY: Need to schedule walk-through with Safety Consultant

AD-HOC: Wonderful Company Fund – Met with Jed Hwang of The Wonderful Company

AD-HOC: Naming Rights – Will meet as needed.

11. BOARD MEMBER REPORTS:

The Board expressed congratulations to Co-Chair Valdivia on the Commander's super-successful season. Chair Salinas added, "Thank you for being part of this board. We all know how difficult it is to do all of this in addition to your work, your home, and your work with the Commanders. You are definitely part of the history here!"

He also offered congratulations (unofficially as official results are still yet to be published) to the incumbent candidates who are returning to serve on the SRPD Board and added "I am extremely proud to be part of this board."

12. FUTURE AGENDA ITEMS:

Skate Park Proposal (after review by the Program Committee), CM Contract

13. EXECUTIVE SESSION:

No executive session was held.

14. ADJOURNMENT:

Chair Salinas adjourned the meeting at 7:48 pm