



OFFICIAL

MINUTES

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W.C. Walker Senior Center
505 Sunset Avenue, Shafter, CA 93263
January 21, 2025

1. CALL TO ORDER:

Chair Salinas called the Special Board Meeting of the Shafter Recreation & Park District (SRPD) to order at 6:16 pm.

2. FLAG SALUTE AND INVOCATION:

Mr. Jimenez led the flag salute and Ms. Chambers gave the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Jorge López
Cristina Camacho
Nelson Salinas

BOARD MEMBERS ABSENT

Gary Rodríguez
Amando Chávez

4. POSTING OF THE AGENDA:

The agenda was posted on Friday, January 17th, 2025, at 6:00 pm.

5. PUBLIC COMMENTS:

Jocelin Aguirre, SRPD's new Marketing & Fundraising Coordinator, introduced herself and shared her personal and professional background with the Board. Board members welcomed her to the SRPD team. No other public comments.

6. CONSENT AGENDA:

Co-Chair Camacho **MOVED** to approve the Consent Agenda except for Item B, and Director Lopez **SECONDED**.

AYES 3 (López, Camacho, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

7. OLD BUSINESS

A. CONSTRUCTION MANAGER CONTRACT – **INFORMATION/ACTION ITEM**

Mr. Jimenez noted that because of a misunderstanding on the first Construction Manager (CM) Bids, a second bid process was held and asked the Board to review the

bids and the Facilities & Acquisition Committee's recommendation of TMJ Construction, noting that they were a good fit for both our needs and our budget. After clarification and discussion, Director Lopez **MOVED** to select TMJ Construction as the Construction Manager. Co-Chair Camacho **SECONDED** the motion.

AYES 3 (López, Camacho, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

B. MUSCO LIGHTING CONTRACT – INFORMATION/ACTION ITEM

Mr. Jimenez presented the final Musco Lighting Contract with all revisions recommended by SRPD legal counsel included for Board review/approval. Co-Chair Camacho **MOVED** to approve the final contract and Director Lopez **SECONDED**.

AYES 3 (López, Camacho, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

C. BRONCO ELECTRIC – INFORMATION/ACTION ITEM

Mr. Jimenez noted that the contract for Bronco Electric will use identical legal language to the Musco Lighting Contract. The Board tabled the item until they have an opportunity to review the final contract. **NO ACTION TAKEN.**

D. OFFICE GARAGE ROOF REPAIR – INFORMATION/ACTION ITEM

Mr. Jimenez presented three bids for the repair of the roof on the office garage. The Board asked for a new bid from Felix Chacon with the warranty extended from 3 to 10 years. Item tabled until a new bid can be presented. **NO ACTION TAKEN.**

8. NEW BUSINESS

A. GRANT WRITER CONTRACT – INFORMATION/ACTION ITEM

Mr. Jimenez noted that the contract for SRPD's Grant Writer, Gilbert Garcia, was expired. Mr. Garcia reviewed the goals accomplished under the contract to date and noted that the new contract had the same terms as the previous one. After questions about additional funds that need to be raised to complete the new complex, Co-Chair Camacho **MOVED** to approve a new 2-year contract with Mr. Garcia and Director Lopez **SECONDED**.

AYES 3 (López, Camacho, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

B. MISSION BANK SIGNERS – INFORMATION/ACTION ITEM

Mr. Jimenez noted that the Board members designated as Mission Bank account signers should be updated. Co-Chair Camacho **MOVED** to designate Directors Salinas, Camacho, and Lopez as signers on the account. Director Lopez **SECONDED**.

AYES 3 (López, Camacho, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

C. BANK OF AMERICA SIGNERS – INFORMATION/ACTION ITEM

Mr. Jimenez noted that the Board members designated as Bank of America account signers should be updated. Director Lopez **MOVED** to designate Directors Salinas, Camacho, and Lopez as signers on the account. Co-Chair Camacho **SECONDED**.

AYES 3 (López, Camacho, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

D. CARPD CONFERENCE – INFORMATION/ACTION ITEM

Mr. Jimenez presented information on the upcoming CARPD Conference scheduled for May 21-24, 2025, in San Diego. He noted that SRPD will be receiving a Safety Award at the conference and requested that Board members interested in attending let him know as soon as possible. **NO ACTION TAKEN**.

E. 2025 MEETING SCHEDULE – INFORMATION/ACTION ITEM

Mr. Jimenez reviewed the SRPD Regular Board Meeting Schedule for 2025 and noted that the meetings for February and November should be rescheduled because of potential conflicts. The Board agreed to maintain the current schedule of meeting the second Tuesday of each month, except for meetings scheduled for February 4th and November 4th in 2025. **NO ACTION TAKEN**.

F. JR NBA BUDGET – INFORMATION/ACTION ITEM

Mr. Jimenez presented the proposed budget for 2025 Jr. NBA Basketball for Board review. **NO ACTION TAKEN**.

9. STAFF AND CONSULTANT PRESENTATIONS:

DISTRICT MANAGER: Mr. Jimenez referred to his written report and mentioned taking new Marketing & Fundraising Coordinator Jocelin Aguirre to the monthly task force meeting where they received a presentation from RSD Superintendent Rosa Romero on “The Richland Way” and Ms. Aguirre had the opportunity to meet local community leaders. He also talked about participation in a CARPD legislative meeting and the CPRS, District 15 meeting. The CPRS meeting allowed him to begin working with CSUB staff to communicate job openings and internship opportunities with Shafter-based students with an interest in Recreation careers and could become a feeder program for

future staffing needs. He also talked about the addition of Daniel Burciaga as a Recreation Leader III, who will be taking a leadership role under Skylar Garcia with the Spring Baseball/Softball Program.

PROGRAM COORDINATOR: Mr. Skylar Garcia was unable to attend the meeting.

746 SPORTS FOUNDATION: The Foundation Board has not met since the last meeting, but is scheduled to meet on Thursday, January 23rd.

CONSULTANT: Mr. Gilbert Garcia reviewed his written report and gave additional explanation about SPP Grant Advances.

10. STANDING COMMITTEE REPORTS:

None of the committees have met since the last Board Meeting so Committee Reports were tabled.

11. BOARD MEMBER REPORTS

Co-Chair Camacho noted that she attended a meeting at La Colonia on January 9th and received an update on the agreement with The Wonderful Company. The agreement with The Committee for a Better Shafter is not yet finalized but is getting closer.

Director Lopez shared that Richland Jr. High's 8th-grade-basketball team is undefeated and won their tournament. He added that his son played the whole second half tonight and had one of his best games. He noted that it was great to see the kids develop skills and play as a team and added, "It's thanks to Shafter Rec; my son started playing here when he was three years old."

Chair Salinas noted that work has been busy with W-2's due and trying to get employees settled down after the recent increased immigration activity. He noted, "We are trying to help them feel comfortable coming to work. We are currently at about 70% staffing right now". He encouraged the Board to let people know they are not alone.

12. FUTURE AGENDA ITEMS:

Wonderful Community Fund, FY23-24 Audit Report, Proposal on Admission Fees, Garage Repair Bids, Final Bronco Electric Contract

13. EXECUTIVE SESSION: There was no executive session.

14. ADJOURNMENT: Chair Salinas adjourned the meeting at 8:31 pm.