



OFFICIAL

OFFICIAL

W.C. Walker Senior Center  
505 Sunset Avenue, Shafter, CA 93263

March 16, 2016

1. **CALL TO ORDER:**  
The Regular Board Meeting of the Shafter Recreation and Park District (SRPD) was called to order at 6:09 p.m. by Chairman Mrs. Ulloa.
2. **FLAG SALUTE AND INVOCATION:**  
Mr. Jimenez led the flag salute and Mrs. Ulloa led the invocation.
3. **ROLL CALL:**  

<u><b>BOARD MEMBERS PRESENT:</b></u> Irma Ulloa Antoinette Johnston Gary Rodriguez	<u><b>BOARD MEMBERS ABSENT:</b></u> Mary Nixon
---	---

  
**STAFF PRESENT:**  
Kristen Curcio, District Manager  
Phillip Jimenez, Program Coordinator  
Karina Sanchez, Board Secretary
4. **POSTING OF THE AGENDA:**  
The posting of the agenda was declared on Friday, March 11, 2016 at 12:25 p.m.
5. **PUBLIC COMMENTS:**  
None
6. **CONSENT OF THE AGENDA:**  
Mrs. Ulloa made a **MOTION** to approve the Consent of the Agenda under item 6A.  
Mrs. Johnston **SECONDED** the motion.  
AYES 3 (Ulloa, Rodriguez, Nixon)  
NAYES 0  
ABSENT 1 (Johnston tardy)  
ABSTAIN 0  
**MOTION CARRIED**  
Mrs. Johnston made a **MOTION** to approve the Minutes under item 6B, except September 16, 2015. Mr. Rodriguez **SECONDED** the motion.  
AYES 3 (Ulloa, Johnston, Rodriguez)  
NAYES 0  
ABSENT 1 (Nixon)  
ABSTAIN 0  
**MOTION CARRIED**

Mrs. Johnston made a **MOTION** to approve the Accounts Payable under item 6C. Mr. Rodriguez **SECONDED** the motion.

AYES 3 (Ulloa, Johnston, Rodriguez)

NAYES 0

ABSENT 1 (Nixon)

ABSTAIN 0

**MOTION CARRIED**

7. CORRESPONDENCE:

A. KERN COUNTY PUBLIC HEALTH SERVICES- **INFORMATION ITEM:**

Ms. Curcio informed the Board members that the back flow inspection was completed.

8. OLD BUSINESS:

A. RAUCH COMMUNICATIONS- **INFORMATION ITEM:** Ms. Curcio informed the Board members of the Master Plan updates from Rauch Communications. She asked the Board to review it, then come back to her with any changes. Mr. Rodriguez suggested looking into specifics such as new programs.

B. DEVELOPMENT OF DISTRICT POLICY AND NORMS AS PERSONNEL HANDOUT- **INFORMATION AND/OR ACTION ITEM:** Ms. Curcio handed out a policy and norms handout from the City of Shafter and suggested recreating one similar to what the city has for Shafter Recreation.

C. RE-ELECTIONS: POSITIONS WITHIN THE BOARD – **ACTION ITEM**  
Mrs. Johnston made a **MOTION** to nominate Mr. Rodriguez as Vice-Chair of the Board. Mrs. Ulloa **SECONDED** the motion.

AYES 3 (Ulloa, Johnston, Rodriguez)

NAYES 0

ABSENT 1 (Nixon)

ABSTAIN 0

**MOTION CARRIED**

Mr. Rodriguez made a **MOTION** to nominate Mrs. Ulloa as the Chairman of the Board, along with having Mrs. Johnston and Ms. Nixon on the finance committee, Mrs. Ulloa and himself on the Programs Committee, and Mrs. Ulloa and Mrs. Nixon on the personnel committee. Mrs. Johnston and Ms. Nixon stay on the Facility committee. Mrs. Johnston **SECONDED** the motion.

AYES 3 (Ulloa, Johnston, Rodriguez)

NAYES 0

ABSENT 1 (Nixon)

ABSTAIN 0

**MOTION CARRIED**

9. NEW BUSINESS:

- A. **BOARD MEMBER RESIGNATION- INFORMATION ITEM:** Ms. Curcio informed the Board that she received Mr. Mickey Gladden’s letter of resignation as a Board of Directors for Shafter Recreation and Park District.
- B. **VACANT BOARD POSITION- INFORMATION AND/OR ACTION ITEM:** Ms. Curcio asked for the Boards input on either filling the vacant Board position, or holding the position open until the general elections in November 2016. Mr. Rodriguez recommended consulting the districts legal counsel in regards to the legality of filling a vacant Board position.
- C. **GAZEBO PURCHASE- ACTION ITEM:** Ms. Curcio requested the Boards purchase approval of a Gazebo to install in the front of the Walker Center, not to exceed the cost of \$3200. Mr. Rodriguez made a **MOTION** to approve the gazebo purchase from Costco and the costs not to exceed \$3200. Mrs. Johnston **SECONDED** the motion.  
 AYES 3 (Ulloa, Johnston, Rodriguez)  
 NAYES 0  
 ABSENT 1 (Nixon)  
 ABSTAIN 0  
**MOTION CARRIED**
- D. **DEVELOP FIST AID/AED TRAINING – ACTION ITEM:** Ms. Curcio discussed with the Board on how they would like to implement first aid/AED training in the youth sports. Mrs. Ulloa recommended purchasing fanny packs with first aid kits and hand out to all of the officials. Mr. Rodriguez also recommended better training the officials to be aware of first aid safety precautions. Mrs. Johnston made a **MOTION** to approve the development of First Aid/AED trainings in the youth sports, and purchase more fanny packs with first aid kits for all of the officials. Mrs. Ulloa **SECONDED** the motion.  
 AYES 3 (Ulloa, Johnston, Rodriguez)  
 NAYES 0  
 ABSENT 1 (Nixon)  
 ABSTAIN 0  
**MOTION CARRIED**
- E. **SHAFTER – WASCO IRRIGATION DISTRICT OFFICIALS ASSESSMENT BALLOT- INFORMATION AND/OR ACTION ITEM** Mrs. Johnston recommended asking her husband about more information regarding the ballot. Mr. Rodriguez made a **MOTION** to vote NO on both of the ballots. Mrs. Ulloa **SECONDED** the motion.  
 AYES 3 (Ulloa, Johnston, Rodriguez)  
 NAYES 0  
 ABSENT 1 (Nixon)  
 ABSTAIN 0  
**MOTION CARRIED**

- F. FINALIZING AND INSTALLING OF WCW RAIL- **INFORMATION ITEM:**  
Ms. Curcio informed the Board of the final steps of the ADA compliant rail at the Walker Center.
  - G. DISTRICT MANAGERS ACCRUAL BALANCE- **INFORMATION ITEM:**  
Ms. Curcio gave the Board her balance sheet of accrual sick and vacation hours used up to date.
  - H. CALIFORNIA YOUTH SOCCER AND RECREATION DEVELOPMENT PROGRAMS- **ACTION ITEM:** Ms. Curcio informed the Board of the grant that is available for recreations. Through the state of California, the application process is very factual and is followed by line by line steps. She requested a resolution to be adopted in order to begin the process of the grant application. Mr. Rodriguez made a **MOTION** to begin the steps needed in order to proceed with the application. Mrs. Ulloa **SECONDED** the motion.  
AYES 3 (Ulloa, Johnston, Rodriguez)  
NAYES 0  
ABSENT 1 (Nixon)  
ABSTAIN 0  
**MOTION CARRIED**
  - I. RESULTS OF COMMUNITY SURVEYS- **INFORMATION AND/OR ACTION ITEM:** Ms. Curcio informed the Board that we conducted a community survey at both the basketball locations to see the community input of the Shafter Recreation.
  - J. 2016 YOUTH BASEBALL/SOFTBALL FEES- **INFORMATION AND/OR ACTION ITEM:** Ms. Curcio explained to the Board the reason for the \$5 increase in baseball/softball fees as discussed in the after action report in August of 2015. She explained part of it is due to the added cost of certified officials per little league requirements, and because minimum wage has increased as well. She also informed the Board that no personal sponsorships will be accepted any more due to the personal conflicts related to such sponsorships, and the term of “buying a player”. She requested to develop a policy regarding sponsorships, or amending the current one.
10. STAFF PRESENTATIONS:  
**ATTORNEY:** None  
**DISTRICT MANAGER:** Ms. Curcio informed the Board members of the news for the month. She informed them that she has put Senior Center news and activities in the newspaper. She has met with the City Manager, the Stingrays, and the High School Swim team regarding the pool usage times. She has settled who has keys for the pool and made it clear to all that we are not liable for the pool until we take full control of it in the summer. She also stated to all the individuals that she will not be responsible for turning the alarm off if it sets off during hours that we are not using it. She informed the Board of a last minute conference that Phillip attended. She informed them that we found about

it a week before the conference and knew it would be a conference that would benefit him as a program coordinator for the district, as suggested by Mr. Rodriguez.

**PROGRAM COORDINATOR:** Mr. Jimenez informed the Board of the Conference that he attended. He networked with many different program coordinators and was able to get lots of new ideas to implement in our sports. He learned about implementing summer camps, sports planning, new trends, stepping up staffing, and communication. He also informed the Board on the Basketball league finalist for U13 boys and girls, U10, and U8. He went over ideas to change for next year's basketball season, and lastly he informed them of baseball information and upcoming dates for the season.

- 11. COMMITTEE REPORTS:  
PROGRAMS: None  
PERSONNEL: None  
FACILITIES: None  
BUDGET: None
- 12. BOARD MEMBER REPORTS:
- 13. FUTURE AGENDA ITEMS:
  - 1. Vacant Board Position
  - 2. Preliminary Budget/Public Hearing
- 14. EXECUTIVE SESSION:

The Board entered into executive session at 8:36 p.m. and re-opened at 9:06 p.m. Upon coming out of closed session Chairman Ulloa reported that no action was taken that would require disclosure under the Brown Act.

- 15. ADJOURNMENT: The meeting was adjourned at 9:07 p.m. by Mrs. Ulloa.

APPROVED ON THIS DAY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

ATTEST: \_\_\_\_\_